

**NOTICE OF
INVITATION FOR BIDS (IFB)
08-04**

Sealed bids are invited for the construction of *roof replacement* at Southwest Virginia Mental Health Institute (SWVMHI) in Marion, VA for the Department of Mental Health, Mental Retardation and Substance Abuse Services. The project is generally described as 24,500 square foot low sloped reroof of the Blalock building. The Harmon building consists of 2,500 square feet of low slope reroof, 1,800 square feet of new membrane over an existing substrate and slate repairs of existing steep sloped slate roof and roof drainage repairs.

Sealed bids will be received at DMHMRSAS offices at 1220 Bank Street Richmond, VA 23219-1797. **The deadline for submitting bids is 2:00 P.M. sharp, as determined by the Bid Officer on August 26, 2008.**

The bids will be opened publicly and read aloud beginning at 2:00 P.M., on August 27, 2008, at the same location. A Bid Bond is required.

eVA Business-To-Government Vendor Registration: The bidder or offeror must be a registered vendor in eVA prior to making the first Application for Payment. Bidder or offeror must include the cost of the eVA transaction fee in its bid. The eVA transaction fee will be assessed approximately 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders.

Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves right to reject any or all bids.

A pre-bid conference will be held at Southwest Virginia Mental Health Institute in Marion, VA at 2:00 PM on August 12, 2008. Attendance shall be optional for those submitting a bid.

The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount. 'Notice of Award' or 'Notice of Intent to Award' will be posted on the bulletin board at SWVMHI

Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia is required. See the Invitation for Bids for additional qualification requirements.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, may be obtained from the office of TRASCO, 128 W. Kirk Avenue, Roanoke, Virginia, 24011, Telephone (540) 345-1533. No partial sets of drawings and/or project manuals will be provided.

A deposit of \$100 for each set of the Invitation for Bids documents will be required as a guarantee of the safe return of the documents within ten days after the bid opening. A non-refundable shipping charge of \$ 25 per set is required for all sets requiring shipment.

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations:

Spectrum Design, P.C., Marion, Virginia
McGraw-Hill Construction / Dodge, Roanoke, VA
McGraw-Hill Dodge, Richmond, VA
Central Virginia Business & Construction Administration, Richmond, VA
The Builders Exchange, Richmond, VA
Associated General Contractors, Blountville, TN

Authorized Official of Owner/Agency:
Commonwealth of Virginia
Department of Mental Health, Mental Retardation and Substance
Abuse Services